

Step-By-Step Instructions for Completing Your Evidence of Insurability (EOI)

The Symantec group life insurance plan is sponsored in partnership with Liberty Mutual. The policy is issued by Liberty Life Assurance Company of Boston, a member of Liberty Mutual Group.

How do I complete my EOI application?

You can complete your EOI application online! Just visit Liberty Mutual's secure website, MyLibertyConnection® to get started.

1. Visit www.MyLibertyConnection.com.
 - Complete a one-time user registration using Symantec Corporation's Company Code SymantecCo and create a username and password.
2. Log in to MyLibertyConnection and click on Evidence of Insurability.
3. Enter Coverage Information.
4. Enter your applicant information.
5. Enter your medical information. You must answer every question. If you answer "Yes," please provide details including dates, the name of and reason for any medications you are taking, and your physician's name and contact information.
6. Review your responses.
7. To complete your application:
 - Read Liberty Mutual's Notice of Information Practices.
 - Check "I Agree," and click "Submit" to complete your electronic certification.
8. View, print, and save a copy of your application for your records.
9. You will receive an email from Liberty Mutual within 24 hours confirming your application has been received. This email will also outline the next steps in this EOI process based upon your specific situation.
10. Both you and Symantec will be notified of the application outcome, however, Symantec will not be provided with the specific reasons for your approval or denial.

Before starting, please collect the following information about each applicant:

- Date of birth
- Height
- Weight
- Medical history (types and dates of treatments, surgeries, etc.)
- Past and current medications